

TELEPHONE: 3982700
FAX: 391 3413
TELEGRAMS: MEDSTORE
TELEX: 2715 PHARM BD



REPUBLIC OF BOTSWANA

MINISTRY OF HEALTH
CENTRAL MEDICAL STORES
P. O. BOX 639
GABORONE

REF: CMS 5/2/26 IX (109)

25th June 2026

To: All Registered Suppliers

Dear Sir/Madam,

**UTILISATION OF GOVERNMENT WEB PORTAL AND SMS
GATEWAY FOR PUBLISHING PROCUREMENT RELATED NOTICES**

Kindly be informed that Central Medical Stores (CMS) will start utilizing the Government website <https://www.gov.bw/tenders> for publishing procurement related notices. Therefore, you are encouraged to check this website on a daily basis.

Additionally, an **SMS Gateway** is now established at CMS, to send out SMS' with the URL (weblink) of the published notices directly to the registered mobile number of the Company as a push notification.

Suppliers are however encouraged to check the website frequently, in order to avoid missing the notices that might be associated with the delivery of SMS.

Thank you.

Yours faithfully

Bene Paramadhas

Ag. Director – Medical Supplies & Logistics

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To: All Registered Suppliers

Dear Sir/Madam,

REQUEST TO UPDATE KNOW YOUR CUSTOMER (KYC) FORM

All registered suppliers of Central Medical Stores are requested to update their details in the attached Know Your Customer (KYC) Form.

Completed Forms should be submitted either by email to **cmsdirector@gov.bw** or hand delivered to the Records Management Office by the close of **Wednesday the 15th of July 2026**.

Thank you.

Yours faithfully

Bene Paramadhas

Ag. Director – Medical Supplies & Logistics

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CMS SUPPLIERS' KYC FORM

Kindly tick as applicable and fill up the details for the information below

Date: _____

Existing New

Company Name*: _____

Physical Address*: _____

Telephone Number: _____ Fax No: _____

Mobile No*: _____ Email Address*: _____

Distributor / Wholesaler

Local International

Profit Not-For-Profit

Manufacturer

Local International

Primary Manufacturer

Packaging & Labelling

Tick the Applicable Code(s):

PPRA Code* 202: Medical Supplies and Related Equipment		
Sub Code*	Description	Tick <input checked="" type="checkbox"/>
01	Drugs	
02	Vaccines	
03	Dressings	
04	Medical Consumables, healthcare aids, Surgical and Orthopedic and Laboratory Reagents	
05	Medical, Surgical Equipment (Including hospital furniture), Spares and Accessories	
06	Therapeutic and Diagnostic Radiation Equipment, Spares and Consumables	
Code 213: General Manufactures/Producers		
Sub Code*	Description	Tick <input checked="" type="checkbox"/>
20	Medical devices, consumables and accessories	

Attach: CPA Certificate, Extract, Tax Certificate, PPRA Codes, Licenses, Certified copy of IDs
**Mandatory fields*

Vision: To avail quality medicines, laboratory reagents and related medical consumables to the nation

Values: Botswana, Equity, Timeliness, Customer Focus, Teamwork, Accountability

