



MINISTRY OF ENVIRONMENT,
NATURAL RESOURCES CONSERVATION AND TOURISM

Application for Filming Permit

This form should be completed and signed by any applicant who wishes to obtain a permit to undertake filming and/or photography in the Republic of Botswana. The completed form can be submitted by E-mail to mentpermits@gov.bw or post to *Permanent Secretary, Ministry of Environment, Natural Resources Conservation and Tourism, Private Bag BO199, Gaborone, Botswana*. Applicants from foreign countries are advised not to leave for Botswana before obtaining a filming permit. Applicants are advised to submit this form **at least one month** before the intended date of commencement of filming activities.

1. Title of proposed film or documentary:

2. Name and address of Applicant (include Tel/Fax and E-mail):

3. Give a synopsis of the proposed film and a detailed script:

4. Give a breakdown of the proposed filming time schedule:

5. What are the proposed places/areas where filming will take? Give exact locations:

6. What is the purpose of the proposed film? How will it be used in the home country?

7. Please provide passport details of the applicant and crew members as follows:-

Name:
Nationality:
Passport number:
Place of issue:
Date of birth:
Date of expiry:

8. Any other information:

16. Signature of the applicant:

18. Date:

19. FOR OFFICIAL USE ONLY:

Action taken:

Action Officer: Date:

Permit: Approved/Deferred/Rejected

Notes:

- I. Please attach copies of national identity documents or passports of proposed filming crew members.
- II. It is a statutory requirement for all those issued with a permit to deposit copies of films (DVD or any other product) with the relevant government departments as specified in the permit.
- III. Fees payable (in BWP):

A. Filming activities	Citizen	Resident	Non-Resident
1. Filming Permit fee	1,000	5,000	10,000
2. Filming inside a National Park or Game Reserve: commercial still photography, documentaries, per person, per week or part thereof.	125	250	1,000
3. Filming inside a National Park or Game Reserve: advertising, feature films, per person, per week or part thereof.	1,000	2,000	5,000

4. Extension of filming permit, all classifications	500	2,500	5,000
---	-----	-------	-------

B. Motor Vehicles, aircraft and boats inside a National Park or Game Reserve	Botswana registered	Foreign registered
5. Motor vehicles under 3500 kg, private, per day	10	50
6. Motor vehicles under 3500 kg, commercial, per day	30	200
7. Motor vehicles under 3500 kg, commercial, annual fee	1,500	N/A
8. Motor vehicles between 3500 and 7000 kg, per day	500	1,000
9. Motor vehicles between 3500 and 7000 kg, supply/utility, annual fee	3,000	N/A
10. Motor vehicles more than 7000 kg, per day	800	1,500
11. Aircraft, per day	50	250
12. Aircraft, annual fee	1,500	3,000
13. Boat, power, per day	10	N/A
14. Boat, power, annual fee	1,500	N/A

- These fees do not apply to the Gemsbok National Park or the educational reserves in Gaborone, Francistown and Maun.
- Further details or clarification on fees can be obtained from Parks and Reserves Reservations Office (PARRO) on Tel: +2673996543; E-mail: dwnp@gov.bw.